



**Committee:** Overview and Scrutiny Committee  
**Date:** Tuesday 1 August 2023  
**Time:** 6.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, Oxon OX15 4AA

### Membership

<b>Councillor John Broad (Chairman)</b>	<b>Councillor Isabel Creed (Vice-Chairman)</b>
Councillor Patrick Clarke	Councillor Ian Harwood
Councillor Simon Holland	Councillor Ian Middleton
Councillor Dr Chukwudi Okeke	Councillor Lynne Parsons
Councillor Rob Pattenden	Councillor Dorothy Walker
Councillor Douglas Webb	Councillor Bryn Williams

**Substitutes** Any member of the relevant political group, excluding Executive members

## AGENDA

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

**1. Apologies for Absence and Notification of Substitute Members**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**3. Minutes (Pages 5 - 12)**

To confirm as a correct record the minutes of the meeting held on 27 June 2023.

#### **4. Chairman's Announcements**

To receive communications from the Chairman.

#### **5. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

#### **6. Tenants Charter (Pages 13 - 24)**

Report of the Assistant Director – Wellbeing and Housing

##### **Purpose of the Report**

To provide the Committee with an overview of the new Tenants Charter.

##### **Recommendations**

The meeting is recommended:

- 1.1 To consider and comment on the contents of the new drafted Tenants Charter, following consultation with residents within the Council's stock portfolio, and recommend adoption by the Executive.
- 1.2 To consider and comment on the planned publicity and promotion to ensure a raising of the standards of rented properties within the District, following the motion at the Council meeting on 17<sup>th</sup> July 2023 that called on the Executive to;
  - Reiterate the basic rights of tenants across Cherwell and the responsibilities of landlords.
  - Run a public awareness campaign of the Charter, encouraging tenants to be aware of their rights and where local sources of advice and support can be found.

#### **7. Performance Monitoring Report Quarter 1 2023/24 (Pages 25 - 46)**

Report of Assistant Director – Customer Focus

##### **Purpose of report**

To give the committee an update on how well the council is performing in delivering its Q1 priorities for 2023/24.

##### **Recommendation**

The Committee are recommended:

- 1.1 To review the Council's Quarter 1 performance for 2023 and agree any recommendations for Executive consideration.

## **8. Working Groups Update (Pages 47 - 48)**

An update on work undertaken so far by the Equality, Diversity and Inclusion, Food Insecurity and Climate Action working groups.

### **Recommendation**

The meeting is recommended:

- 1.1 To consider and comment on the work undertaken to date.

## **9. Work Programme 2023/24 (Pages 49 - 54)**

An update on the Overview and Scrutiny Work Programme 2023/24.

### **Recommendation**

The meeting is recommended:

- 1.1 To consider and agree the indicative work programme 2023/24

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## **Information about this Meeting**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01295 221534 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

**Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

**Queries Regarding this Agenda**

Please contact Emma Faulkner, Democratic and Elections [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk), 01295 221534

**Yvonne Rees****Chief Executive**

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